

# Office of Congressman Dan Boren

## Instructions

Internships are open to students entering their junior or senior year of college as well as recent graduates with a strong interest in public service. The internship program offers a unique opportunity for growth, learning and meaningful service. We are looking for people who are dependable, enthusiastic and professional.

Internships are offered in my Washington, Muskogee, Claremore and McAlester offices. To be considered for an internship in the Washington office, an applicant must have attended a post-secondary institution for at least one year. Your application packet must include all the items listed below. It is important to provide complete and accurate information. Failure to do so could delay or prevent the review of your application. Please submit all materials together. **Only complete application packets will be considered.**

Due to security measures put in place in congressional offices in Washington, there is a significant delay in receiving postal mail. **Please submit your application via fax or email.**

**Office of Congressman Dan Boren**

**ATTN: Intern Coordinator**

**Fax: 202-225-3038**

**Sloan.Armstrong@mail.house.gov**

**Your application packet must include the following:**

- Internship application form
- Cover letter indicating the primary area of interest (i.e. public policy, media, administrative support)
- Current resume

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:**

Sloan Armstrong

202-225-2701

Sloan.Armstrong@mail.house.gov



DC OFFICE:

I am available Full-Time: \_\_\_\_\_

School currently attending: \_\_\_\_\_

CURRENT ACADEMIC STATUS:

Sophomore      Junior      Senior      Graduate

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

Adviser's name and telephone number:

\_\_\_\_\_

Will you be earning college credit for your internship? (Circle One)    Yes    No

*Note: Awarding academic credit is at the discretion of your academic institution. Arrangements for credit should be made prior to beginning the internship. (Please send or fax any required forms before your internship begins.)*

### **Honor Statement**

Signature \_\_\_\_\_ Date signed \_\_\_\_\_

I certify that, to the best of my knowledge, the information contained herein is accurate and complete. I understand that providing false information may be grounds for not considering my application or terminating my internship after it begins.